



Annual General Meeting

November 27, 2025

Kootenay-Columbia Discovery Centre Society



2025 Annual General Meeting Agenda

Thursday, November 27, 2025 at 7pm via Zoom

1. Call to order – Carla Ahern
2. Additions to/Adoption of Agenda – Phil Harvey
3. Adoption of Minutes for AGM of November 28th, 2024 – Phil Harvey
4. Chair Report – Phil Harvey
5. Financial Report – Carla Ahern
 - a. 2024 Financial Statements
 - b. 2025 Financial Update
 - c. 2026 Budget
 - d. Appointment of Auditor for 2025 Financial Review
6. Sr. Manager's Report – Carla Ahern
 - a. 2025 Highlights and 2026 Objectives
7. Election of Directors – Phil Harvey
8. Q&A – Carla Ahern
9. Special Presentation by Norm Allard
10. Adjournment



KCDCS Chair Report

Phil Harvey

- General updates



Financial Report

2024 Financial Statements

2025 Income Statement - Year End
Expectancy

2026 Projected Budget

Motion to appoint APEX for Review
of Financial Statement 2025

Financial and Income Statements (2024 & 2025)

and

Budget Projection (2026)

Year end 31-December					
		2024 Actual *	2025 Budget	2025 YEE**	2026 Budget
Revenue					
	Grants	\$128,415	\$161,197	\$150,858	\$161,197
	Donations	\$4,606	\$4,000	\$4,000	\$4,000
	Gift Shop Sales	\$1,046	\$2,000	\$1,018	\$2,000
	Programs	\$19,155	\$19,500	\$17,500	\$19,500
	Other	\$4,406	\$700	\$700	\$700
	Total	\$157,628	\$187,397	\$174,076	\$187,397
Expenses					
	Accounting, legal, etc.	\$8,571	\$10,000	\$10,000	\$10,000
	Administration	\$3,987	\$5,500	\$3,700	\$5,500
	Bank charges	\$786	\$1,200	\$1,200	\$1,200
	Gift Shop costs	\$1,335	\$1,500	\$33	\$1,500
	Insurance	\$4,614	\$5,000	\$4,382	\$5,000
	Management Costs	\$88,205	\$90,416	\$90,416	\$90,416
	Marketing and Promotion	\$5,153	\$9,000	\$6,500	\$9,000
	Programs/Trail Mtnc	\$1,386	\$3,000	\$2,400	\$3,000
	Seasonal Staff Costs	\$33,802	\$48,781	\$44,446	\$48,781
	Transitional Building Costs	\$11,706	\$13,000	\$11,000	\$13,000
	Total	\$159,545	\$187,397	\$174,076	\$187,397
	Net Income (Loss)	-\$1,917	\$0	\$0	\$0
	Amoritization	\$8,706	tbd	tbd	tbd
*Numbers were taken from the 2024 Financial Statements prepared by APEX					
**Year End Expectancy					

Grant Details 2025

Description	Revenue Projection	Revenue Adjusted	Confirmed (October 31, 2025)
Grant - BC Community Gaming Grant	\$28,000	\$28,000	\$28,000
Grant - CVWMA	\$25,000	\$30,000	\$30,000
Grant - Columbia Basin Trust Community ReDi 20	\$5,000	\$5,000	\$5,000
Grant - Columbia Basin Trust Community ReDi 20	\$5,000	\$6,602	\$6,602
Grant - Y.P Heung Foundation	\$8,000	\$8,000	\$8,000
Grant - SM Blair Foundation	\$10,000	\$10,000	\$10,000
Grant - Service Canada	\$13,626	\$0	\$0
Grant - RBC Future Launch	\$10,000	\$10,000	\$10,000
Grant - Creston Valley Community Foundation	\$5,000	\$5,000	\$10,000
Grant - Fortis BC	\$10,000	\$10,000	\$10,000
Grant - Misc	\$6,135	\$6,135	\$1,084
Grant - Bird Studies Canada	\$20,436	\$0	\$0
Grant - Gainey Foundation	\$10,000	\$0	\$0
Grant - CV Rotary	\$5,000	\$5,000	\$5,000
Grant - Hamber Foundation	\$0	\$2,000	\$2,000
Grant - Benevity	\$0	\$5,000	\$4,812
Grant - Chris Spencer Foundation	\$0	\$5,000	\$5,000
Grant - GMR Foundation	\$0	\$5,000	\$5,000
Grant - To Be Determined	\$0	\$10,121	\$0
TOTAL	\$161,197	\$150,858	\$140,498

Motions...

Motion 1

To accept the 2024 Financial Statement and 2025 Income Statement (YEE) as presented

Motion 2

To accept the 2026 Budget as presented

Motion 3

To retain APEX Accounting to review Financial Statement for KCDCS's 2025 Fiscal Year

EXPLORE WITH US

@ the Creston Valley Wildlife Management Area



GUIDED CANOE TOURS • EDUCATIONAL DISPLAYS

HIKING & BIKING TRAILS • VIEWING TOWERS

1760 West Creston Rd (11 kms west of Creston, BC off Hwy 3)

Open Seasonally from May to October

P: (250) 402-8661 E: education@discovery-centre.ca

www.discovery-centre.ca

2025 Highlights

Communication and Promotions

- Monthly newsletters – **1,356** subscribers
- Social Media
 - **856** Facebook Followers
 - **210** Instagram Followers
- Website – keep content updated
- Advertising Print – ISL, CVTS





2025 Highlights

@ the Centre

- The Discovery Centre was open from May 12th to October 11th for a total of **122** days
- We hosted **4,598** people inside the Centre during this time
- Place of Origin Statistics

PLACE OF ORIGIN STATS						
Year	2018	2019	2022	2023	2024	2025
CANADA						
Creston	n/a	n/a	26%	15%	11%	9%
Kootenays	20%	28%	14%	16%	12%	19%
Other BC	13%	16%	14%	14%	16%	14%
Alberta	23%	20%	17%	20%	17%	17%
Other Canada	10%	9%	6%	7%	6%	7%
Total	66%	74%	76%	73%	62%	66%
USA						
Total	16%	15%	15%	17%	24%	15%
Europe						
Total	14%	7%	7%	8%	10%	14%
Other						
Total	3%	4%	2%	2%	4%	5%
TOTAL	100%	100%	100%	100%	100%	100%



2025 Highlights

School Programs

- January-February, offered an **in-class program** to local schools (All About Owls; Getting Ready for Winter) and had **10** classes participate
- May-June and Sept-Oct, offered **onsite wetland excursions** for Grades K-12 and had **71** classes participate
- Overall hosted students from **23** different schools from **4** school districts
- In total, programs were delivered to **2,023** students



Teacher Feedback:

All our guides/naturalists were very knowledgeable. They shared information about the wetlands and animals in a way our students could understand. They were ready to answer questions and were patient with our high energy group. It was our most memorable trip. We feel the program was well run, and the price point made it accessible to our families. We learned a lot from our guides, as did the teachers.



2025 Highlights

Summer Camps

- Jr Naturalist summer science day camps in July and August; **7** sessions; Ages 4-13
- Hosted **67** kids

Parent Feedback:

“Your program is simply the best summer camp around! We are always so impressed by how much our kid learns and does while he's there.”

“Please continue running these programs—they are truly needed and deeply appreciated in our community. Nothing compares to hands-on, outdoor learning and experiences.”



2025 Highlights

Programs and Events

- Guided canoe tours – **310** people for the public tours, **1,003** if add school students
- Had to stop canoeing at the end of July due to low water levels
- Grizzly Bear Encounter
- Updated displays/exhibits
- Self-guided options including:
 - Self-Guided Board Walk Loop
 - Self-Guided Marsh Trail Loop
 - Scavenger Hunt
 - Wildlife and Bird Checklists (New)
 - Kids Adventure Booklet



2025 Highlights Staff & Partnerships

- KDCDCS hired **three full-time** seasonal summer staff to help deliver educational programs over the summer
 - Excellent feedback on staff from program surveys
- CVWMA – swallow box surveys; bat counts; trail maintenance
- CV Bird Festival (Wildsight)
- Booth at the Bear Fair; Participation in Beer Fest (CV Rotary)



2025 Highlights

Members & Committees

- **Memberships**
- Have over **1,300** Members
- **Boards and Committees**
- Creston Valley Bird Festival
- Creston Valley Tourism Society
- International Selkirk Loop

2025 Supporters



**SM BLAIR FAMILY
FOUNDATION**



CHRIS SPENCER FOUNDATION





2026 Goals & Objectives

- Secure Grants to cover operational expenses
- Operate Discovery Centre
 - Host 4,500 people
- Deliver Programs
 - School Programs – 2,000 students
 - Summer Camps – 100 kids
 - Public Canoe Tours – 500
 - Special Events – 1,500
- Marketing and Promotions – advertising; website; enewsletters; social media; rack cards
- Increase Membership
- Continue to develop partnerships and working relationships with community groups and organizations
- Continue to build relationship with Lower Kootenay Band
- Continue initiatives related to development of new Discovery Centre



Election of Board of Directors

- Up for Re-election
 - Jim Kuemper
- Standing Term (Expires in 2026)
 - Phil Harvey
 - Gitte Grover (stepping down)
- New Appointees
 - Signe Miller
 - Paityn Kuiper

Motion

To re-elect and appoint Jim Kuemper and elect and appoint Signe Miller and Paityn Kuiper as Directors of the KCDCS for a two-year term (2026-2027)

Thank You!

- Questions?
- Presentation from Norm Allard

