



Kootenay-Columbia Discovery Centre Society

P.O. Box 763

Creston, British Columbia V0B 1G0

www.discovery-centre.ca

Email: info@discovery-centre.ca

2024 ANNUAL GENERAL MEETING AGENDA

Thursday, November 29th, 2024, 7pm via Zoom

In Attendance: Phil Harvey, Jim Kuemper, Gitte Grover, Norman Eady, Ken Foster, Tanna Patterson, Robin Louie, Kate-Ray Chin, Jane Fritz, Carla Ahern

1. Call to order – Carla Ahern - **@7:01**
 2. Additions to/Adoption of Agenda
 - a. Moved #4 to before #2 so that Phil can do his presentation first
 - b. No other additions or changes
 - c. **MOTION** to Adopt Agenda – **Gitte 1st, Phil 2nd – AIF, Carried**
 3. Adoption of Minutes for AGM of November 29th, 2023
 - a. **MOTION** to Adopt Minutes of AGM of November 29th, 2024 – **Jim 1st, Norman 2nd – AIF, Carried**
 4. Chair Report – Phil Harvey
 - a. Thank you to Carla and staff for a great operational year in 2024
 - b. We do need volunteers and Board Members so if interested, please get on touch.
We do need help specifically with fundraising. It is a rewarding experience.
 5. Financial Report – Norman Eady and Carla Ahern
 - a. 2023 Financial Statements
 - b. 2024 Financial Update
 - c. 2025 Budget
 - d. Appointment of Auditor for 2024 Financial Review
- See attached Financial Sheet below



Kootenay-Columbia Discovery Centre Society

P.O. Box 763

Creston, British Columbia V0B 1G0

www.discovery-centre.ca

Email: info@discovery-centre.ca

- **MOTION 1** - To accept the 2023 Financial Statement and 2024 Income Statement as presented – **Norman 1st, Gitte 2nd – AIF, Carried**
- **MOTION 2** - To accept the 2025 Budget as presented – **Norman 1st, Phil 2nd – AIF, Carried**
- **MOTION 3** - To retain APEX Accounting to review Financial Statement for KCDCS's 2024 Fiscal Year – **Norman 1st, Jim 2nd – AIF, Carried**

KCDCS Financial and Income Statements

Year end 31-December

	2023 Actual *	2024 Budget	2024 YEE**	2025 Budget
Revenue				
Grants	\$146,266	\$155,437	\$139,619	\$156,262
Donations	\$4,363	\$4,000	\$4,000	\$4,000
Gift Shop Sales	\$1,554	\$2,000	\$900	\$2,000
Programs	\$19,957	\$19,500	\$19,500	\$19,500
Other	\$705	\$700	\$800	\$700
Total	\$172,845	\$181,637	\$164,819	\$182,462
Expenses				
Accounting, legal, etc.	\$10,499	\$7,500	\$10,000	\$10,000
Administration	\$4,170	\$5,900	\$5,000	\$5,500
Bank charges	\$818	\$1,200	\$1,200	\$1,200
Gift Shop costs	\$1,135	\$1,500	\$1,123	\$1,500
Insurance	\$6,151	\$6,500	\$4,215	\$5,000
Management Costs	\$84,200	\$86,381	\$86,381	\$86,381
Marketing and Promotion	\$7,576	\$10,200	\$8,000	\$9,000
Programs/Trail Mtncce	\$1,650	\$3,000	\$3,000	\$3,000
Seasonal Staff Costs	\$43,063	\$46,456	\$33,917	\$47,881
Transitional Building Costs	\$12,344	\$13,000	\$12,000	\$13,000
Total	\$171,606	\$181,637	\$164,836	\$182,462
Net Income (Loss)	\$1,239	\$0	-\$17	\$0
Amoritization	\$9,542	tbd	tbd	tbd

*Numbers were taken from the 2023 Financial Statements prepared by APEX and can be found in full here: <https://discovery-centre.ca/news/>

**Year End Expectancy



Kootenay-Columbia Discovery Centre Society

P.O. Box 763

Creston, British Columbia V0B 1G0

www.discovery-centre.ca

Email: info@discovery-centre.ca

6. Sr. Manager's Report – Carla Ahern

a. 2024 Highlights and 2025 Objectives

- See slides below

7. Election of Directors

- Standing (Term expires in 2025)
 - Norman Eady
 - Jim Kuemper
- Up for re-election
 - Phil Harvey
 - Gitte Grover

MOTION - To re-elect Phil Harvey and Gitte Grover for a two year term (2025-2026) as Directors of the KCDCS – **Norman 1st, Jim 2nd – AIF, Carried**

8. Q&A

9. Special Presentation by Robin Louie

10. Adjournment - **@8:16PM**



Kootenay-Columbia Discovery Centre Society

P.O. Box 763

Creston, British Columbia V0B 1G0

www.discovery-centre.ca

Email: info@discovery-centre.ca

2024 Highlights Communication and Promotions

- Monthly newsletters – **1,276** subscribers
- Social Media
 - **835** Facebook Followers
 - **200** Instagram Followers
- Website – keep content updated





PLACE OF ORIGIN STATS

Year	2018	2019	2022	2023	2024
CANADA					
Creston	n/a	n/a	26%	15%	11%
Kootenays	20%	28%	14%	16%	12%
Other BC	13%	16%	14%	14%	16%
Alberta	23%	20%	17%	20%	17%
Other Canada	10%	9%	6%	7%	6%
Total	66%	74%	76%	73%	62%
USA					
Total	16%	15%	15%	17%	24%
Europe					
Total	14%	7%	7%	8%	10%
Other					
Total	3%	4%	2%	2%	4%
TOTAL	100%	100%	100%	100%	100%

2024 Highlights @ the Centre

- The Discovery Centre was open from May 13th to October 12th for a total of **121** days
- We hosted **4,334** people inside the Centre during this time
- Place of Origin Statistics



2024 Highlights

School Programs

- January-February, offered an **in-class program** to local school (All About Owls; Getting Ready for Winter) and had **15** classes participate
- May-June and Sept-Oct, offered **onsite wetland excursions** for Grades K-12 and had **63** classes participate
- Overall hosted students from **30** different schools from **4** school districts
- In total, programs were delivered to **2,123** students which is our highest numbers to date!

From Teachers:

"The staff were excellent - they engaged extremely well with the kids, had effective attention getting strategies, communicated confidently and clearly, and were knowledge and approachable"



2024 Highlights

Summer Camps

- Jr Naturalist summer science day camps in July and August; 7 sessions; Ages 4-13
- Hosted **79** kids

From a parent:

"This was my sons first year participating in the Jr Naturalist Program and it was a highlight of the summer for him. He was thrilled at the chance to spend time in one of his favourite places. Each day seemed to strengthen his connection to our part of the world. He learned new things, made new friends, was challenged to think creatively, and enjoyed being outdoors in all weather. He came away freshly interested in science, in general, and ecology, in particular. He is set on taking part again next year."





2024 Highlights

Programs and Events

- Guided canoe tours – **291** people for the public tours, **888** if add school students
- Had to stop canoeing at the end of July due to low water levels
- Guided walking tours – **65** people
- Self-guided options including:
 - Self-Guided Board Walk Loop – **300** copies
 - Self-Guided Marsh Trail Loop Evening – **144** copies
 - Scavenger Hunt – **113** copies
 - Wildlife and Bird Checklists – **75** copies
 - Kids Adventure Booklet – **153** copies



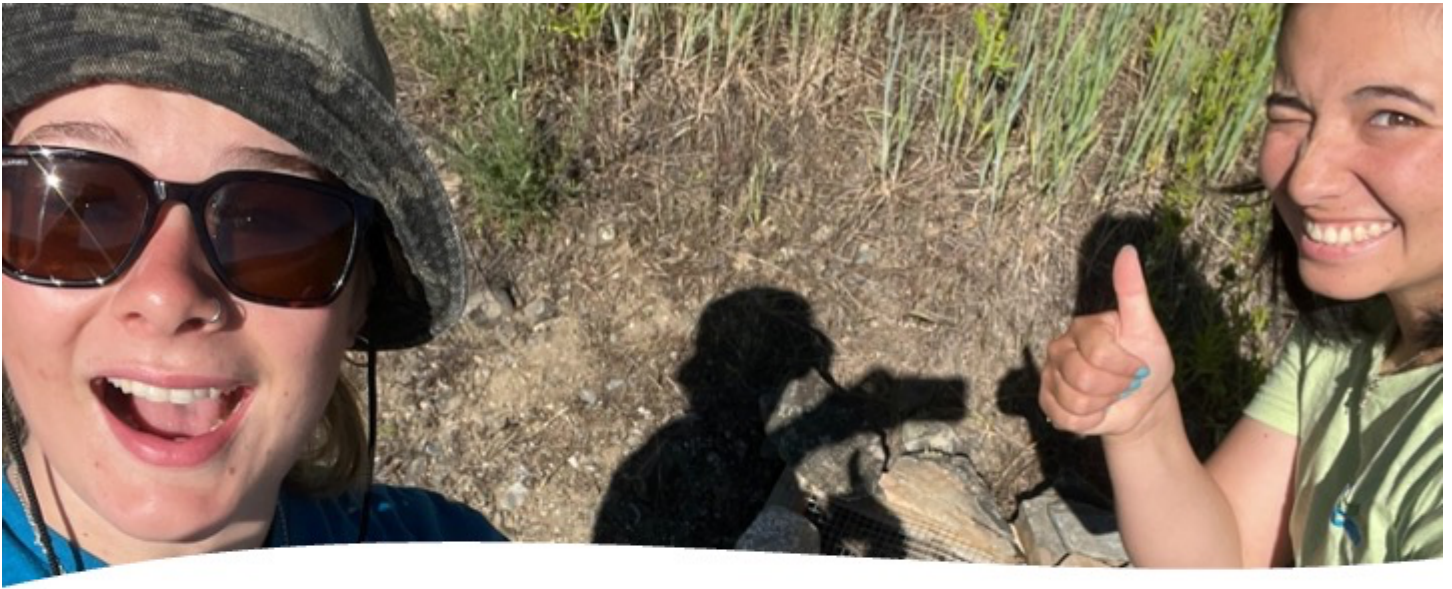
Kootenay-Columbia Discovery Centre Society

P.O. Box 763

Creston, British Columbia V0B 1G0

www.discovery-centre.ca

Email: info@discovery-centre.ca



2024 Highlights

Staff & Partnerships

- KCDCS hired **three full-time** seasonal summer staff to help deliver educational programs over the summer
- CVWMA – turtle fencing; turtle nest surveys; swallow box surveys; bat counts
- CV Bird Festival (Wildsight)
- Kootenay Lake Trout Hatchery came and presented the “Learn to Fish” Program to our Jr Nat Camps
- CV Rotary (Blue Heron Half Marathon)



Kootenay-Columbia Discovery Centre Society

P.O. Box 763

Creston, British Columbia V0B 1G0

www.discovery-centre.ca

Email: info@discovery-centre.ca

2024 Highlights

Memberships

- Have over to **1,300** Members



Boards and Committees

- Creston Valley Bird Fest
- Creston Valley Tourism Society (Vice Chair)
- International Selkirk Loop (Vice Chair)





Kootenay-Columbia Discovery Centre Society

P.O. Box 763

Creston, British Columbia V0B 1G0

www.discovery-centre.ca

Email: info@discovery-centre.ca

2024 Supporters



TELUS Friendly
Future Foundation



SM BLAIR FAMILY
FOUNDATION





2025 Goals & Objectives

- Secure Grants to cover operational expenses
- Operate Discovery Centre
 - Host 4,500 people
- Deliver Programs
 - School Programs – 2,000 students
 - Summer Camps – 100 kids
 - Public Canoe Tours – 500
 - Special Events – 1,500
- Marketing and Promotions – advertising; website; newsletters; social media; rack cards
- Increase Membership
- Continue to develop partnerships and working relationships with community groups and organizations
- Continue to build relationship with Lower Kootenay Band
- Continue initiatives related to development of new Discovery Centre